

**Mayo Mill Dam Revitalization Project Steering Committee
Meeting Minutes
February 16, 2023**

Attending (15): Tom Lizotte, Denise Buzzelli, Chris Maas, Cindy Freeman-Cyr, Jack Clukey, Alsina Brenenstuhl, Maranda Nemeth, Eileen Bader-Hall, Mike Burke, Lucy Van Hook

Audience: Eric Laser, Lisa Laser, Elisa Shine

Call to Order: 5:36 pm

Minutes:

- Maranda and Eileen presented “Where are we going,” outlining steps in the next 12+ months. We are in the process of defining community objectives. Late summer/early fall is the Feasibility and Alternatives Evaluation, and finally, the committee decision and recommendation to the Select Board late fall/early winter.
- Committee brainstormed ideas for public engagement and input. Stakeholders, venues, collateral materials were identified. Outreach ideas include: press release, TV spot, one on one meetings, exhibit at Libraries, survey, summer picnic at riverfront, creating a listserv of interested parties, presenting at standing meetings.
- Committee wants to be knowledgeable of the project details and process and have materials to share with the public prior to outreach outside the committee.

Action items: Project Team to create a one-page project summary, to be reviewed by Tom L. Project Team and Alsina to create brochure or website.

- Reviewed draft objective themes and summary of concerns and desires from kickoff meeting.
- Discussed March meeting goal to hear from speakers about various partnership and funding opportunities and April meeting goal to review flooding impacts, both meetings to help refine objectives of the feasibility study.
- Scheduled next meetings for March 16th and April 25th.

Member Comments:

Chris Maas: Suggested addition to the steering committee - Norton True, retired engineer. Reaching out to various groups within the town, such as Kiwanis, food bank, Central Hall, etc.

Cindy Freeman-Cyr: Suggested an open journal at the library for public engagement, successfully used in a previous project.

Denise Buzzelli: Offered to host a survey on the Chamber of Commerce website for engagement and connection to PCEDC.

Jack Clukey: Providing notice of as soon as possible, and obtain feedback from those attending

Next Meeting: Scheduled for Thursday, March 16th, 5:30 pm - 7:00 pm

Adjournment: 7:17 pm

Submitted by: Alsina Brenenstuhl **Date:** 3/2/2023